



TRAVEL ENQUIRY FORM

Name:
Account Number: 6009 1264
Phone:
Email:

Company:
Expiry Date:
Fax:

Quote Booking

Quote/Booking number:
(to be completed by Travel Co-ordinator)

Destination

Number of Passengers: Adults Child Infant
Ages of children:

Note – if this is a booking, please state all passenger's names (title/initial/surname)

Accommodation details

 (Please highlight Grade and Type of Accommodation required)

Grade of Accommodation:
Budget / Moderate / Luxury

Type:
Hotel / Motel / B&B / Resort / Apartment

Hotel Name – if known	Check in Date	Check out Date	Location	Room Type

Any additional requirements:

Rental Car Required

 Yes No (Please highlight Car Type and Car Size required)

Car type:
Automatic / Manual

Size:
Compact / Medium / Large

	Date	Time	Location
Pick up			
Drop off			

If request for airport pick up and/or drop off, please complete the details below

Flight Number	Date	ETA

Additional requirements:

Transfers Required

 Yes No

(Transfers will be from airport to hotel/motel and vice versa unless otherwise specified)

Flight Number	Date	ETA	Transfer to
Flight Number	Date	ETD	Transfer from

Additional Information/Requests

Please specify:

Do you require a Travel Guide Yes No

Please send travel request 6-8 weeks prior to travelling.
Return this form to: travel@bartercard.co.nz or fax (07) 571 0973